

**TOWN OF UNDERHILL
SELECTBOARD SPECIAL MEETING MINUTES
Underhill Town Hall
Tuesday, December 12, 2017, 6:30 p.m.**

Selectboard: Rick Heh, Kurt Johnson and Pat Sabalis

Town Staff: Brian Bigelow

Public: Angelike Contis (MMCTV), Peter Duval, Pat Weisel, Mike Weisel, Anton Kelsey, Mathew Champlin, Todd Fischer and Roy Spiller

6:37 p.m. Call to order, adjustments to agenda. Meeting called to order by Chair. Adjustments to Agenda: Add an Executive Session to discuss personnel issue to right before adjournment and Glebe/Lease land to Old Business.

6:38 p.m. Public Comment Period. Anton Kelsey commented on the recently completed Pleasant Valley Road Speed Study (between Mountain Road and Harvey Road). The study recommendation is to leave the speed limit at 45 miles per hour. His comments included preferences for seeing the Automatic Traffic Recorders set on the hilly section, to look at a reduced speed (30 mph) for the curved section and for greater consideration for bikers and pedestrians.

6:41 p.m. Underhill Jericho Fire Department Budget. UJFD Chief Mat Champlin reviewed the first draft of the Department's FY2018-2019 Budget request. Budget proposed is for a total \$625,479 with an increase of \$63,006 (FY17-18 approved budget: \$562,473). Use of Reserve Funds would keep the percentage increase to be funded by taxes to approximately 6%. Major increases are related to bringing UJFD full time employees up to a benefit package level, specifically health insurance, similar to the Towns of Underhill and Jericho employees and for mandated OSHA required health testing. Department will return for additional discussions at a subsequent meeting.

7:18 p.m. New Business

Mount Mansfield Community Television (MMCTV). Angelike Contis, MMCTV Executive Director is visiting the legislative bodies of Richmond, Jericho and Underhill to provide information on the launch of a second channel (Comcast 17). Launch includes ~\$30,000 investment in hardware and software. Increased capacity will mean more viewing opportunities, increased live streaming, and MMCTV is looking for programming suggestions. Handout provided. Vacancies noted on the MMCTV Board of Directors for representatives from Underhill.

7:27 p.m. New Business

Pleasant Valley Road Speed Study Results. No members of public in attendance. Interest has been expressed and weather noted as a potential hindrance. Subject will be readdressed at an upcoming Selectboard meeting. Consensus of Selectboard to put specific information and general speed limit process information on the Town website.

Glebe and Lease Land Conveyance Policy. Pat Sabalis summarized Glebe/Lease land discussions she has had with Representative Squirrel. It is recognized as a statewide issue but the thought is that a

charter change will be quicker than a legislative action. Pat Sabalis will update ballot item and staff to post information to Website.

7:41 p.m. Warrants and Minutes. No warrants this meeting.

Rick Heh moved that the minutes of December 5, 2017 Special Meeting be approved as written. Kurt Johnson seconded and the motion passed 3-0.

Rick Heh moved that the minutes of December 5, 2017 Public Hearing on proposed zoning bylaw amendments be approved as written. Kurt Johnson seconded and the motion passed 3-0.

7:44 p.m. Member Items, Correspondence, Announcements, Schedule. Notice made of the next 2017 Regular Selectboard Meeting being December 19, 2017. Consensus of Selectboard to hold third Public Hearing on proposed zoning bylaw amendments on January 2, 2018.

Correspondence. Selectboard acknowledged receipt of:

- VTrans approval for Structures Grant extension for Mountain Road Engineering received. Consensus of the Board is to have Chair sign the amended agreement.
- Ross Environmental Engineering Fall 2017 Water Quality Testing results received. Results consistent with previous years. Copies provided to Gerry Adams and the State of Vermont.
- Denise McCord email to Chair read and reviewed. Selectboard will further review her comments on sign placement.

7:51 p.m. Executive Session.

Rick Heh moved that the Selectboard enter Executive Session to discuss the appointment or employment or evaluation of a public officer or employee under the provisions of Title 1, Section 313(a)(3) of the Vermont Statutes. Kurt Johnson seconded and the motion passed 3-0.

At 9:05 p.m. Rick Heh moved to exit Executive Session. Kurt Johnson seconded and the motion passed 3-0.

As a result of Executive Session the following actions were taken:

- For FY18/19 Budget – level fund the insurance opt out amounts.
- Selectboard will be reviewing all Town employee's "Total compensation packages".

9:06 p.m. Adjournment: On a motion made by Rick Heh and seconded by Kurt Johnson the Selectboard unanimously voted to adjourn.

Submitted by Brian Bigelow, Town Administrator

Read and Approved as submitted/amended



Rick Heh, Chair

12-19-17

Date